

Commission Chamber, City Hall  
 Millville, New Jersey  
 May 17, 2011 6:00 p.m.

The Board of Commissioners met in an agenda session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

The City Clerk/Administrator reviewed the following additions to the agenda:

**Ordinances 1<sup>st</sup> Reading:**

Item No. 1 Ordinance amending the Municipal Code of the City of Millville Chapter 52, Police Regulations, Article III, Curfew for Juveniles, Section 52-8. Curfew Hours. It shall be unlawful for any juvenile to be in any public place between the hours of 9:00 p.m. and 6:00 a.m. on Sunday through Saturday of each week

**New Business:**

Item No. 1 9) Motion to authorize advertisements for bids for Polymer mixing units for the Sewer Utility

Item No. 5 Motion to authorize advertisement of special meeting on Tuesday, May 31, 2011 at 5:30 p.m. 4th floor Commission Chamber for a presentation on the Overlook Project and consideration of Memorandum of Understanding (MOU)

The City Clerk/Administrator had no further additions to the agenda.

Mayor Shannon stated he would be discussing the recent vandalism in Waltman Park and Glasstown Plaza and asking citizens to be diligent and report any suspicious activity to the Police Department.

Mayor Shannon declared a public comment portion open regarding agenda items only and asked if any person present wished to be heard.

Bob Tesoroni asked what age constitutes a juvenile in the proposed Ordinance on first reading with Rich McCarthy responding age 17 and under is considered a juvenile.

Bob Tesoroni suggested that the Police Department should be instructed to do their jobs and enforce the ordinances that are in place, noting he has observed juveniles out after 10:00 p.m. standing in groups and police ride by without stopping.

There being no further comments Mayor Shannon declared the public comment portion closed and asked for comments by the Commissioners.

Commissioner Vanaman stated that as a taxpayer Mr. Tesoroni could certainly speak to the Police Department, however disagrees that they are not doing their job and stated various neighborhood groups have suggested changing the curfew from 10:00 p.m. to 9:00 p.m.

The agenda session was adjourned subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Commission Chamber, City Hall  
Millville, New Jersey  
May 17, 2011, 6:30 p.m.

The Board of Commissioners met in a regular session with Mayor Shannon presiding. Members present: Shannon, Finch, Quinn Derella and Vanaman. Absent: None.

Reverend Michelle Meese delivered the invocation followed by the salute to the flag.

Mayor Shannon made the statement required by the Open Public Meeting Act of 1975.

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975", was advertised, posted and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting.

The following bills were ordered paid, when properly certified, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

**COPY OF BILLS SEE PAGES**

**THROUGH**

Correspondence received from David W. Vanaman, Director of Public Safety appointing John D. Hallquist to the position of Fire Captain in the Department of Public Safety in accordance with certification from the New Jersey Civil Service Commission effective May 15, 2011 was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Disclosure statement submitted in accordance with Section 5.2.3 of the Financial Agreement between the New Jersey Motorsports Park, Urban Renewal, LLC and the City of Millville was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Cumberland County Health Report for the month of March 2011 and Permit Fee Log Report and the Monthly Fees Report for the month of April 2011 were ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Commissioner Quinn reminded everyone of the upcoming 3<sup>rd</sup> Friday and encouraged everyone to attend.

Mayor Shannon stated there has been a rash of vandalism at Waltman Park and Glasstown Plaza and encouraged residents to call the Police Department to report suspicious activity. He stated the cost of this damage to the taxpayer is senseless and the City will sue those that are causing the damage and prosecute to the fullest extent of the law.

The Fire Report for the month of April, 2011 was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Municipal Court Report for the month of April 2011 was ordered received and filed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The following proposed ordinance was read on first reading:

Ordinance approving and authorizing an application to the State of New Jersey Commissioner of Transportation for the Millville Jr. Babe Ruth Baseball Program to hold a coin drop on June 10, 2011, June 11, 2011, June 12, 2011, July 15, 2011, July 16, 2011, July 17, 2011, July 22, 2011, July 23, 2011 and July 24, 2011 at the intersection of Cedarville Road and Buckshutem Road.

Director Vanaman moved for the adoption of proposed ordinance on first reading with final consideration to be given on Tuesday, June 7, 2011 after due publication as provided by law.

Director Derella seconded the motion.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

The following proposed ordinance was read on first reading:

Ordinance amending the Municipal Code of the City of Millville Chapter 52, Police Regulations, Article III, Curfew for Juveniles, Section 52-8. Curfew Hours. It shall be unlawful for any juvenile to be in any public place between the hours of 9:00 p.m. and 6:00 a.m. on Sunday through Saturday of each week

Director Vanaman moved for the adoption of proposed ordinance on first reading with final consideration to be given on with final consideration to be given on Tuesday, June 7, 2011 after due publication as provided by law.

Director Derella seconded the motion.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Commissioner Vanaman stated the curfew change had been requested by various neighborhood groups and it will apply to juveniles that are unattended after 9:00 p.m.

Resolution No. R106-2011 authorizing adjustments to the Tax and Utility Records was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R107-2011 authorizing a preliminary tax levy in the sum of \$18,491,204.19 authorized to be utilized in the calculation of the Municipal portion of the third and fourth installments of property taxes.

Director Derella explained this is an estimated tax levy for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of the City's fiscal year and represents an approximate 3.5% increase in the amount of \$634,000.00. He explained it exceeds the 2% CAP due to some expenses being outside the CAP. For example; debt, healthcare insurance and pension costs.

Director Derella stated the City is faced with a 1.2 million dollar deficit this year and the budget continues to be a work in progress, however the Commission felt at this time it is necessary to introduce an estimated levy at a 4.2 cent tax increase. He stated the unions have been asked for concessions and plans to continue to work diligently on developing the fiscal year 2012 budget.

Director Derella stated that in 2009 the City employed 241 employees and in 2011 that number has decreased to 200 employees.

Director Finch stated this budget has been very difficult and getting the work done is very difficult due to the loss of employees, however many departments have joined functions, but explained the importance of the need for the concession from the unions.

Mayor Shannon stated his department was 10 employees, but now is 5, plus a working supervisor due to consolidation with public works. He thanked Director Vanaman and Derella for meeting with the public safety unions to save on payment to labor attorneys. He stated this is the most lean budget the City has ever seen.

Director Quinn stated he has 3 employees and his budget is 1% of the total budget.

Director Vanaman stated this has been a difficult budget since revenue is down and the Public Safety Department is the largest portion of the budget, therefore he will take complaints regarding the proposed tax increase.

Director Derella stated that without union concessions the estimated budget shortfall is approximately \$750,000.00 due to the loss of revenue and increased expenses was adopted by the following vote. Yeas; Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R108-2011 authorizing Change Order No. 1 (Final) for project entitled "Rieck Avenue & Cedarville Road Sidewalk Improvements - Phase II" with Charles Marandino, LLC of Milmay, New Jersey for an additional amount \$17,210.00 (with the new contract total amount of \$114,023.00) due to certain changes in the contract items, quantities, and amounts necessary to complete the project as planned was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R109-2011 authorizing cancellation of mortgage in the name of Ivy Simpkins, in the amount of \$10,305.00 pertaining to Block 101 Lot 6, on the Tax Map of the

City of Millville, paid in full was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R110-2011 authorizing cancellation of mortgage in the name of Dharam, LLC, in the amount of \$50,000.00 and interest pertaining to Block 419 Lot 12, on the Tax Map of the City of Millville, paid in full was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R111-2011 Resolution in support of participating in the New Jersey Department of Transportation (NJDOT) Local Transportation Planning Assistance Program (LTPA) was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R112-2011 authorizing Subordination Agreement for the City to subordinate its mortgage in the original principle amount of \$13,365.00 dated July 1, 2010 to the new mortgage, Colonial Bank, FSB, in the principle amount of \$101,500.00 re: Donald S. Clarke and Jennifer R. Clarke owners of Block 252, Lot 50, 512 Columbia Avenue was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R113-2011 Resolution appointing the following employees to various positions for four year terms expiring May 18, 2015:

Employee	Title
Milton Truxton	Construction Official
Milton Truxton	Building Subcode Official
John Mason	Building Inspector
Michael Morano	Building Inspector
Michael Morano	Plumbing Inspector

was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Resolution No. R114-2011 Resolution requesting that the Cumberland County Board of Chosen Freeholders consider and approve the closure of Buckshutem Road (CR 670) between Hogbin Road (CR 625) and Dividing Creek Road (CR 555) and Cedar Street (CR 610) between Buckshutem Road (CR 670) & Brandriff Avenue (CR 610) at various times on Thursday, May 26, 2011, Friday, May 27, 2011, Saturday, May 28, 2011 and Sunday, May 29, 2011 as requested by the Millville Traffic Safety Bureau for the annual Millville Wheels & Wings Air Show was adopted, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Report from Purchasing Agent recommending to reject all proposals received March 22, 2011 for "Insurance Broker of Record for Employee Benefit Program" was ordered received and filed, by the following vote. Yeas: Finch, Derella, Vanaman and Shannon. Abstained: Quinn.

Resolution No. R115-2011 rejecting the sole proposal received March 22, 2011 for the Insurance Broker of Record for Employee Benefit Program due to the current fiscal condition of the City and the present lack of need for a Broker of Record due to the enrollment in the State Health Benefits Plan was adopted, by the following vote: Yeas: Finch, Derella, Vanaman and Shannon. Abstained: Quinn.

Director Derella stated that Allen Associates has been dedicated to the City over the years and saved the City money. They recommended the change in health benefits to the State of New Jersey Health Benefits Program last year and made the transition a smooth one, however due to budget restraints the City is moving in another direction. He stated Rich Allen lowered his cost over the years and provided quality service. He stated Rich Allen is vested in the City and thanked him for his service and noted the projected increase for healthcare at this time is \$409,000.00 and the City will continue to look at this and may call for consultants in the future.

A motion was made to authorize the City Clerk to advertise for bids for the following projects:

- 1) HVAC Repairs & Maintenance
- 2) Board & Secure Services
- 3) Demolition Contractor Services
- 4) Water, Sewer & Storm Sewer Repairs
- 5) Cleaning Services
- 6) Office Supplies
- 7) Water & Sewer Vehicles
- 8) Sewer Jetter Trailer w/Accessories
- 9) Polymer mixing units for the Sewer Utility

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to approve Application for Use of Municipal Docks for Maurice River Cruises for the months of May, June, July and August on Friday's from 1:00 p.m. to 6:00 p.m., Saturday's from 10:00 a.m. to 6:00 p.m. and charter on Sunday's.

The motion was passed, by the following vote. Yeas: Finch, Derella, Vanaman and Shannon. Abstained: Quinn.

A motion was made to authorize a Catering Permit on behalf of Flying Tomato, Inc. for a July 4 block party to be held at Captain Joseph Buck Park on July 4, 2011 from noon to 10:00 p.m.

The motion was passed, by the following vote. Yeas: Finch, Derella, Vanaman and Shannon. Abstained: Quinn.

A motion was made to authorize Raffle License No. 936 on behalf of Garden Patch Quilters, Inc. to hold an off premise raffle to be held on March 18, 2012 at 4:00 p.m. at Wheaton Arts Cultural Center, 1501 Glasstown Road.

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

A motion was made to authorize advertisement of special meeting on Tuesday, May 31, 2011 at 5:30 p.m. 4th floor Commission Chamber for a presentation on the Overlook Project and consideration of Memorandum of Understanding (MOU).

The motion was passed, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

There being no further business, Mayor Shannon stated we have now reached the public comment portion of our meeting. Anyone who would like to address the commission, please go to

the podium, state your name, and address your concerns. Please limit your comments to approximately 5 minutes.

Paul Porreca inquired if the MOU to be discussed at the Special Meeting on May 31, 2011 is subject to OPRA with Richard McCarthy responding yes, but subject to it being complete.

Mr. Porreca reminded the Commission of his prior suggestion on decreasing the number of streetlights to lower the electricity bill. Mayor Shannon stated he and Director Finch are in the process along with the Engineering Department of reviewing each electric meter and account billings. He stated to his knowledge the neighborhoods do not really support turning out lights, however they will continue to identify areas where this may be an option.

Mr. Porreca reminded the board they should sell City owned property no longer needed for public use no matter what the bid. He also suggested to consolidate the Planning Board and Zoning Board for savings on one attorney fee.

Mr. Porreca asked if the board would be considering moving the municipal election from May to November in 2013 with Mayor Shannon responding the Ordinance proposing the election date change will be on the next Commission Meeting agenda.

Mr. Tesoroni stated the curfew in the City is currently 10:00 p.m. and he sees juveniles out after 10:00 p.m. and the police officers ride by without stopping and suggested the police need to enforce the laws already in place.

Brian McGahhey addressed the Board of Commissioners and stated he is glad to hear the board is considering moving the election to November and complained about the noise in the City from sirens all day long and suggested they explore ways to have less noise to alleviate some of the stress from resident and improve the quality of life.

Elizabeth Meese, 602 N. 5<sup>th</sup> Street, reminded everyone of the Adopt-A-Block Program and stated the kickoff on April 16<sup>th</sup> was a success with 99 people attending and two tons of trash collected and noted June 18<sup>th</sup> will be the planting of flowers and distributing to homes in the neighborhood and anyone can join noting the goal is not only to cleanup the neighborhoods, but also to build relationships.

There being no further comments Mayor Shannon declared the public comment portion closed and asked for comments by the Commissioners.

Commissioner Finch thanked the Millville Ministerial and AHOME for sponsoring the Adopt-A-Block Program and encouraged everyone to join in and make it a team effort.

Director Quinn stated he had the opportunity to work in a concession stand at the Sharp Street Little League and thanked the volunteers there and at all other areas of the City for their dedication to the City of Millville.

Director Derella stated that the City is projecting an increase in the utilities in the amount of \$25,000.00 and healthcare costs in 2010 were 3.6 million and were projected in 2011 to be \$4,000,000.00.

Director Vanaman stated the recent vandalism in the park is needless and senseless and it has to stop, the City will find those responsible and prosecute to the fullest extent.

Mayor Shannon thanked all of the volunteers in the City and Samantha White for their involvement in the various leagues and stated he believes that children learn life lessons through sports and is saddened that we cannot do more due to budget constraints.

There being no further comments the meeting was adjourned subject to the call of the chair, by the following vote. Yeas: Finch, Quinn, Derella, Vanaman and Shannon.

Approved: June 7, 2011

James T. Shannon  
Mayor

Joseph J. Derella

James F. Quinn

David W. Vanaman

Dale L. Finch  
Commissioners

Attest:

Susan G. Robostello  
City Clerk/Administrator

## BILL LIST CITY OF MILLVILLE MEETING MAY 17, 2011

IRENE K INFERRERA	1,279.70
AECOM USA, INC.	20,699.78
AGWAY INC	360
RAY ALLEN MANUFACTURING, LLC	559
AMERICAN AQUATIC TESTING INC	775
PAUL G. KANIGOWSKI	78.95
ARCADIS U.S., INC.	21,528.45
ATLANTIC CITY ELECTRIC	45,718.82
AUTOZONE NORTHEAST, INC.	6,071.38
BETHEL DEVELOPMENT CORPORATION	1,875.00
C.A. BRIGGS CORP.	855.5
CAPE MAY COUNTY CLERKS ASSOC.	100
CENTER FOR FAMILY GUIDANCE, PC	2,080.00
CITY OF MILLVILLE PETTY CASH	94.41
COMPLETE CONTROL SERVICE, INC.	960
CONTRACTOR SERVICE, INC.	976
CUMBERLAND CO. CLERK'S OFFICE	140
CCIA	207.93
CUMBERLAND VALVE INC	20
CUSTODIAN OF SCHOOL MONIES	673,424.00
CUSTOM GRAPHICS, INC.	151.06
GANNETT SATELLITE INFORMATION	40.04

DELTRONICS CORP	589
DIRECT ENERGY MARKETING, INC.	48,277.08
EDWARD DUFFY	1,950.00
EDMUNDS & ASSOCIATES INC.	418
FEDEX	309.44
FERGUSON ENTERPRISES, INC.	3,324.16
T.M. FITZGERALD & ASSOC., INC.	5,135.25
GENTILINI FORD, INC.	196.75
GIORDANO VINELAND SCRAP, LLC	2,448.87
GLOBAL TRACKING COMMUNICATIONS	519.87
GRAN PRIX PARTNERS, LP	141,090.68
HACH COMPANY, INC.	1,427.61
KIM HALL	77.27
HD SUPPLY WATERWORKS	2,141.00
HOWARD HEE	337.5
THOMAS G. HEIM	1,040.00
JDC CO.	360
HOPEWELL NURSERY, INC.	110
GREG L. ERBER, SR.	2,697.73
HYDROQUAL, INC.	1,386.67
DAVID JENKINS	250
JESCO, INC.	1,084.45
KEEN COMPRESSED GAS CO., INC.	386.9
LEXIS NEXIS	731.6
LOWE'S CO., INC.	2,591.49
TAYMARK	583.47
MARLEE CONTRACTORS, LLC	7,959.03
RICHARD C MCCARTHY ESQ	15,622.73
MILLVILLE ARMY AIRFIELD MUSEUM	1,718.41
MILLVILLE BOARD OF EDUCATION	8,174.03
WILLIAM R. MINTS AGENCY	1,911.00
NEXTEL COMMUNICATIONS, INC.	4,166.36
VERIZON	229.92
NJ STATE DEPT OF HEALTH	303.6
NJ DEPT OF LABOR&WORKFRCE DEV	13,731.10
NJ EDGE.NET INC	25,480.00
ONE CALL CONCEPTS, INC.	359.88
PACE & ASSOCIATES, INC.	83,772.65
PENN JERSEY MACHINERY, INC.	136,840.26
JACQUELINE D PETTIT	1,216.91
PRO PEDALS BIKE SHOP, INC.	523.92
QUALITY CONTROL LABS, INC.	1,865.75
JAMES F. REEVES	337.5
REGISTRARS ASSN OF NJ	100
RIGGINS, INC.	27834.74
BROCK D. RUSSELL, LLC	2500
RUTGERS, THE STATE UNIVERSITY	375
THE SHERWIN-WILLIAMS COMPANY	71.97
SIRCHIE ACQUISITION CO., INC.	62.5
S & J PIZZERIA	78.58
SJ GAS COMPANY	5,020.41
SOUTH JERSEY HEALTHCARE	3,204.46
SOUTH JERSEY PAPER PRODUCTS	77.74
SOUTH JERSEY SANITATION CO INC	125,616.09
SOUTH STATE INC	863.13
STEWART BUSINESS SYSTEMS, INC.	395.09
JOSEPH SUTHERLAND	1200
JOHN THOMAS DESIGNS, INC.	5,657.00
THRIFT-T LAUNDROMAT & CAR	208
TRACTOR SUPPLY	228.43
TRIAD ASSOCIATES, INC.	1500
TURF EQUIPMENT & SUPPLY CO LLC	59.97
UNITED ELECTRIC SUPPLY, INC.	2,138.06
UNITED PARCEL SERVICE	12.19
UNIVAR USA INC.	6,013.75
URBAN ENTERPRISE ZONE	6,564.42
USPS	2,098.00

VERIZON CABS	200.96
VERIZON WIRELESS	160.04
VERIZON NETWORK INTERGRATION	7,080.50
THOMAS A. WALKUP	1,790.96
WEINSTEIN SUPPLY CORPORATION	183.26
WESTFIELD ARCHITECTS &	472.5
WOODRUFF ENERGY COMPANY, INC.	157.55
XEROX CORPORATION	7,377.62
J. MARTIN COOK	3,070.56
FIRST AMERICAN REAL ESTATE	6,125.15
SHRIJI PRANAM LLC	45,064.25
WELLS FARGO REAL ESTATE SERV	528.32
TOTAL VOUCHERS FOR 05/17/11	1,565,764.06
CITY OF MILLVILLE SALARY ACCOUNT	174167.36
CITY OF MILLVILLE SALARY ACCOUNT	384327.01
TOTAL SALARY FOR 05/17/11	558494.37
TOTAL VOUCHERS&SALARY 05/17/11	2,124,258.43