

CITY OF MILLVILLE

CUMBERLAND COUNTY FAIRGROUNDS

(No Person shall conduct events at the Cumberland County Fairgrounds including the Cumberland County Fair unless licensed to do so by the City Clerk pursuant to this article.)

OTHER EVENTS

(A person sponsoring any event at the Cumberland County Fairgrounds shall obtain a license for the event.)

LICENSE APPLICATION (Article V)

\$10.00 Application Fee

\$250.00 Per Day Payable When the Application is Filed

Application will not be accepted unless completed in its entirety and with all required documentation attached

Application Must be Filed 30 days Prior to the Date of the Event

Copy of Certificate of Insurance Naming the City of Millville as Certificate Holder and/or Additional Insured

DATE OF APPLICATION: _____
Must be filed 30 Days Prior to the Event

FEE PAID: \$ _____

TYPE OF EVENT: _____
Please Describe

DATE(S) OF EVENT: _____ HOURS OF OPERATION: _____

SPONSOR'S INFO

SPONSOR'S NAME: _____ PHONE#: _____
Please Print Name of Person, Association, Corporation, Firm, etc.

ADDRESS: _____
Street Number Street Address

PO Box No. City State Zip County

D.O.B: ____/____/____ DL#: _____ SOC SEC#: ____ - ____ - ____
Month Day Year Attach Copy of DL and/or Legal Id

APPLICANT'S INFO

APPLICANT'S NAME: _____ PHONE#: _____
Please Print Name of Person, Association, Corporation, Firm, etc.

ADDRESS: _____
Street Number Street Address

PO Box No. City State Zip County

D.O.B: ____/____/____ DL#: _____ SOC SEC#: ____ - ____ - ____
Month Day Year Attach Copy of DL and/or Legal Id

ESTIMATE OF DAILY CROWD EXPECTED: _____

SECURITY MEASURES TO BE INSTITUTED BY SPONSOR FOR CROWD AND TRAFFIC CONTROL:

CONTINUATION – OTHER EVENTS – 3

STATE UNIFORM CONSTRUCTION CODE: (The Construction/Subcode Official shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.)

*APPLICATION WAS RECEIVED BY MY OFFICE ON _____
Date Received By

APPROVED: DENIED: Construction Official _____
Signature Date

A brief explanation, if license was denied: _____

STATE UNIFORM FIRE CODE: (The Fire Subcode Official and/or Fire Inspector shall make all appropriate inspections of the Cumberland County Fairgrounds to ensure compliance with the code and shall file an annual report with the City Clerk.)

*APPLICATION WAS RECEIVED BY MY OFFICE ON _____
Date Received By

APPROVED: DENIED: Fire Official _____
Signature Date

A brief explanation, if license was denied: _____

TRAFFIC SAFETY BUREAU:

*APPLICATION WAS RECEIVED BY MY OFFICE ON _____
Date Received By

APPROVED: DENIED: Traffic Safety Officer _____
Signature Date

A brief explanation, if license was denied: _____

CHIEF OF POLICE:

*APPLICATION WAS RECEIVED BY MY OFFICE ON _____
Date Received By

APPROVED: DENIED: Police Chief _____
Signature Date

A brief explanation, if license was denied: _____

CONTINUATION – OTHER EVENTS – 4

***ROBERT CONNER, MINTS INSURANCE AGENCY:**

APPLICATION WAS RECEIVED BY MY OFFICE ON _____
Date Received By

APPROVED: DENIED: Robert Conner _____
Signature Date

A brief explanation, if license was denied: _____

***Upon the receipt of an application for a license which necessitates an inspection or investigation before the issuance of the license, the City Clerk shall refer such application to the proper City Officials for making the investigations within 48 hours of the date when the application was filed. The municipal officials charged with the duty of making an investigation or inspection shall make a written report, either favorable or otherwise within 10 days after receiving a copy of the application.**

APPROVED: DENIED: City Clerk _____
Signature Date